

Privacy Policy

Tom Gordon MP is committed to respecting and protecting your personal data. This policy explains who Tom Gordon MP is, what personal data ("Data") Tom Gordon MP collects, how data is used, information on your rights, and how you can contact Tom Gordon MP.

The way Tom Gordon MP is able to process personal data is governed by the UK General Data Protection regulations (UK GDPR) and Data Protection Act (DPA) 2018.

Who is collecting your data

Tom Gordon MP is the Member of Parliament for Harrogate and Knaresborough. For the purposes of UK data protection law, Tom Gordon MP is the Data Controller of all personal data sent to them by constituents in capacity as the Member of Parliament for Harrogate and Knaresborough. As an MP, office staff will also have access to your personal data in order to keep the office running. Within this policy, any reference to Tom Gordon MP refers to the MP and also the staff employed by the MP.

From 01 April 2019 elected representatives and prospective representatives (including police and crime commissioners) are exempt from paying a fee and registering with the Information Commission (ICO). For more information on this visit:

<https://ico.org.uk/for-organisations/political/new-data-protection-regime-faqs-for-parliamentarians/>

How is your data collected, used and stored

When you contact Tom Gordon MP seeking assistance with a casework issue or to ask a question about local or national policy issues, you will be asked for some personal data to enable the MP and their office to respond.

Tom Gordon MP will only use your data for the purposes for which you provide it.

Tom Gordon MP takes the security of your data extremely seriously. Your data will be stored on secure servers in a locked and protected environment. Access to your personal data will be limited to Tom Gordon MP and their staff for the purpose of dealing with your query/case and maintaining office records.

Categories of Personal Data Collected

Personal data collected may include:

- Full name/s
- Postal Address
- Email Address
- Phone Number
- Correspondence related to your query/casework/issue/question

Who will your data be shared with

When taking up casework or policy questions on your behalf, it may be necessary for Tom Gordon MP and their office to share the personal data you provide with government departments, local authorities and other public bodies. Tom Gordon MP will only share as much information as is necessary to take your case forward.

Other than in the circumstances above, Tom Gordon MP will not share your personal data with other organisations or individuals without your explicit consent.

How long will your data be kept

Tom Gordon MP and their office will only keep your personal information for as long as it is necessary to fulfil the purposes described in this policy. Tom Gordon MP and their office will retain your casework data for up to five years after your case has been closed, in case you get in touch again.

The lawful basis for processing your data

Under UK GDPR personal data can only be processed using a lawful basis defined in [Article 6](#).

Tom Gordon MP will process your data using the lawful basis of Consent (Article 6(a)) and Public Task (Article 6(e)). Your data will be retained under the legal basis of Legitimate Interests (Article 6(f)) for the purpose of managing constituents' casework and policy concerns effectively.

Special Category Data

It may be the case that you disclose personal data classified as [special category data](#) under UK GDPR as part of your casework or policy concern. This may include information related to health, sexuality, race, ethnicity and religion.

Elected representatives are permitted to process this data under clauses 23 and 24 of Schedule 1 of the Data Protection Act 2018. Under UK GDPR this data can only be processed using a lawful basis under Article 6 and a condition of processing defined in Article 9. Tom Gordon MP will process such data under Article 6(a) (Consent) and Article 9(a) (Explicit consent).

Your Rights

You have several rights in relation to your data and can choose how it is used. You can:

- Obtain copies of the data we hold about you (known as a "Subject Access Request or SAR")
- Request that we correct or update personal data held about you

- Withdraw your consent and ask that we delete your data or restrict the ways in which we use your data (known as a “Right to be Forgotten” or “Right to Erasure”)
- Request that data you have given your consent for us to use is provided in an electronic format so it can be transferred to another data controller (known as “data portability”)
- Opt-out of receiving further communications from us via any medium at any time.

You also have the right to make a complaint directly to the Information Commission. They can be contacted at: <https://ico.org.uk/global/contact-us/> and concerns can be also logged via: <https://ico.org.uk/concerns/>.

Contact us

If you have any questions about this policy or wish to exercise any of your data rights, please contact our data protection representative by emailing tom.gordon.mp@parliament.uk and Spa Lane Studio, Spa Lane, Starbeck, HG2 7JF).

Changes to our Privacy Policy

We keep our privacy policy under regular review and as such it may be updated from time to time so you should check it each time you submit personal information to us. The date of the most recent revisions will appear on this page. If you do not agree to these changes, please do not continue to use this website to submit personal information to us.

Last updated: 28/10/26